



# Lake of the Pines Association Rules & Regulations

*This rule is an Operating Rule as defined in the Davis-Stirling Common Interest Development Act and, to the extent it may conflict with any previous Operating Rules, supersede and prevail over such previous rules. All Operating Rules, whether characterized as rules, policies, procedures and otherwise are subject to the provisions of the Restated Declaration of Covenants, Conditions and Restrictions (“CC&Rs”) currently in effect for this Association.*

## **Golf Course**

### A. General

These rules will be enforced by golf marshals, golf staff, and LOP Public Safety. Violations will be reported to the Head Professional or LOP Public Safety. Flagrant or repeated violations may result in suspension of golf privileges or other disciplinary action.

1. The golf course will normally be open for play seven days a week. The golf course will open and close as scheduled by the Pro Shop, recognizing the season/time of year. The official scheduled open/close will be posted on the website, *Pines Times*, *LOP News*, and club booklets.

The Head Professional, Golf Superintendent, or in their absence the golf shop staff, may direct that the course be closed in the event of lightning, inclement weather or frost, so as to ensure safety of players or prevent damage to the course.

2. Each player must have his/her own set of clubs and bag.
3. Throwing trash (paper cups, candy wrappers, cigarette filters, etc.) anywhere on the course is prohibited.
4. Dogs, cats or any other animals shall not be brought onto the course or ride in golf carts on the course during golf playing hours except for use of management-approved dogs.
5. Holes must be played in sequence, and a golfer on the wrong fairway must give way to players playing that hole.
6. It is the responsibility of players to replace their divots on the fairways, rake and smooth bunkers, and repair ball marks and other damage on the greens.

NOTE: The correct method of repairing ball marks follows: insert the tool outside the back of the ball mark and pull the raised back forward into the hole (do not lift up from under the ball marks).



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7. Golfers may be fined, and/or refused playing privileges, and/or removed from the course for:
  - a. Submitting false information for the purpose of securing golfing privileges.
  - b. Playing golf without prior payment of green fees or failure to register with the Pro Shop staff.
  - c. Obvious inability to play golf and to maintain their position on the course.
  - d. Disorderly conduct, use of abusive or profane language, intoxication or other behavior detrimental to the normal and orderly operation of the course.
  - e. Failure to comply with the existing rules and regulations governing golf play, practice, operation of golf carts, personal conduct, and appropriate dress.
  - f. Hitting into other groups.
  - g. Failing to identify him/herself to an injured party when an errant golf shot inflicts damage to a person or property adjacent to the course. (If the owner of the damaged property is not present, a note of identification must be posted at the property or with the Pro Shop personnel).
  - h. Players urinating anywhere except at the appropriate facilities is prohibited.

### B. Reservation and Starting Time

1. Starting time reservation requests for daily play will be accepted at the Pro Shop up to one week in advance of playing date desired.
2. Reservations will be made only for groups of two, three, or four. Other than authorized club play, groups of five are only permitted with approval of Pro Shop staff prior to start of play. Slow play rule will be strictly enforced. Openings in a group may be filled to maximize course utilization. Reservations will not be accepted for a single player. NOTE: Group reservations may be accepted for up to 28 golfers after 10:00 AM, or at an otherwise designated shotgun start.
3. Tee times must be canceled at least 24 hours in advance. Repeat offenders who do not use or cancel their tee times are subject to the following penalty:  
A “no show” fee of \$20 may be charged to the Lake of the Pines member reserving the tee time. The member may not reserve future tee times until the fee is paid in full.
4. All play shall start on hole #1 after registering at the Pro Shop, except as otherwise authorized by the Pro Shop staff. All players shall check in or call the Pro Shop at least 10 minutes before tee time. Players must not begin play before their scheduled tee times unless approved by the Pro Shop.
5. Preference for advance reservations will be given to the following recognized LOP golf clubs on the following days. No multiple tee times will be granted to LOP clubs on recognized golf course holidays. All clubs must adhere to the same set scheduled shotgun starts throughout the entire year, varying for all, by season.



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Tuesday -- Lake of the Pines Lady Niners  
Wednesday -- Lake of the Pines Women's Golf Club  
Thursday -- Lake of the Pines Men's Golf Club  
Friday -- Lake of the Pines Nine Hole Men's Club

These procedures must be followed for recognized LOP clubs:

- a. A club representative from one of the four recognized LOP golf clubs as listed above may make reservations in advance for the entire calendar year.
  - b. By noon on the day prior to playing, each club must finalize and notify the Pro Shop of the exact number of starting times and players.
  - c. The club is responsible for complying with all Golf Rules & Regulations.
  - d. For clubs with fewer than 40 golfers participating, starting holes will be clustered on consecutive holes, releasing the remaining holes for use at the discretion of the Pro.
  - e. No club event will be scheduled on a recognized golf course holiday.
  - f. On those days when the recognized clubs are scheduled to play, the Pro Shop staff will notify the first group of open play to maintain at least one open hole between their group and the last group of club play.
6. All golfers must call or check into the shop for tee times prior to starting golf and must follow set start times throughout the year. The shop announces when the course is open for play, according to the season. Official available tee times will be posted on the website, and club booklets.

## C. Recognized Golf Course Holidays

New Year's Day  
Martin Luther King Day  
Presidents' Day  
Memorial Day (observed)  
Independence Day  
Labor Day  
Columbus Day (observed)  
Veteran's Day  
Thanksgiving Day  
Christmas Day (PRO SHOP CLOSED)

No tournaments will be scheduled on the above Holidays.

## D. Green Fee Categories



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1. Member Green Fees (Any LOP member in good standing)
    - a. Daily Green Fees
    - b. Annual Green Fees:
      - LOP members only
      - May 1 through April 30
      - No transfers of annual green fees
      - No prorating of annual green fees except for first year
      - Refunds of annual green fees will be in accordance with the Lake of the Pines Policies and Procedures.

There is no guarantee of daily starting times due to special tournaments, events, or busy scheduling.
  2. Guest Green Fees (Non-members playing as a member's guest)
    - a. Daily Green Fees
    - b. Annual Green Fees
      - Sponsored Guests only
      - Valid May 1 through April 30
      - No prorating of annual green fees except for the first year.
      - No transfers of Guest Annual Green Fees
      - No refunds of Guest Annual Green Fees except as follows;  
A guest's annual green fee will cease upon the death of the sponsoring LOP member, or if the sponsoring LOP member moves out of Lake of the Pines, at which time the LOP member or their family representative may request a refund of the guest's annual green fee. The refund will be prorated for the remaining months minus a \$50 administration fee. The guest may maintain the annual green fee status if another LOP member in good standing sponsors them.
    - c. Guest Day Fee - participating guest on a daily basis for tournaments
  3. Reciprocal Green Fee - Play requested by the Pro Shop staff of another "private" club, for one or more of their members.
  4. Donated Green Fee Certificates are not to be used for tournament green fee charges.
- E. Tournaments
1. In-house tournaments - The four recognized golf clubs may schedule tournaments as agreed upon between the tournament chairman and the Head Professional.
    - a. No tournament will be scheduled on a recognized golf course holiday.
    - b. Tournaments will comply with all Golf Rules & Regulations.



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- c. Calendar of all tournaments will be copied to Golf Course Superintendent, Administration office, and Head Professional.
- d. Tournament chairperson must finalize exact number of players and starting times for their tournament eight days in advance day of event. After that date, changes can only be made at the approval of the Head Professional.

### 2. Outside tournaments are all tournaments other than in-house tournaments.

- a. Tournament contracts will be completed for all outside tournaments.
- b. Shotgun or individual starting times will be at the discretion of the Head Professional.
- c. Smaller tournaments, at the discretion of the Head Professional, may have starting times or be played in a shotgun format while incorporating member play.
- d. No food or beverage will be allowed unless provided by the Association.
- e. Members wishing to play in an outside tournament will pay the tournament fee for that tournament. Annual passes will be honored.
- f. The Head Professional, working with the official representative of the recognized LOP golf club in order to accommodate their needs, may schedule an outside tournament on a recognized club's day, unless there is an in-house tournament scheduled for that day, a maximum of twice annually per club. An exception to the above is for Fridays, when the Head Professional may book any outside tournament that is financially beneficial to the golf operations, unless there is an in-house tournament that is scheduled for that day. The Head Professional will do all that is possible to reschedule and accommodate the needs of the displaced Men's Niners.

### F. Guest Days

Each of the four recognized golf clubs at LOP may have guest days. Guest Days include invitational and major charity tournaments, scheduled guest days, and Sierra Seniors. A guest is an individual invited to play with a member of one of the four recognized golf clubs on any of the above-mentioned days. A special non-LOP resident guest rate of \$10 for eighteen holes and \$5 for nine holes will apply for the visiting non-resident players. LOP resident guests will pay the regular LOP member green fee on these guest days, with the exception that once in any calendar year each LOP resident guest will be allowed the special non-resident guest rate in an effort to encourage participation in joining an LOP golf club.

### G. Shotgun Starts

1. Shotgun Start - defined as a start with one foursome on each hole. If more than 72 players are involved, then two or three foursomes will be used on as many holes as needed.
2. Controlled Shotgun Start - defined as a start using two foursomes on each par four and par five hole, starting on the number one tee and backing up as far as necessary to absorb the field.



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When a frost delay occurs, the golf staff may use a shotgun start or modify a shotgun start to best fill the golf course.

## H. Dress Code on Golf Course and Putting Green

1. Golf shoes: Officially recognized golf shoes with soft spikes only.
2. Appropriate golf attire during golf course hours at the discretion of the Head Professional:

### MEN

Slacks (no blue jeans)  
Walking or Bermuda Shorts  
Shirts with Appropriate Golf Collars

### WOMEN

Slacks (no blue jeans)  
Bermuda or Jamaica Shorts  
Golfing Skirts  
Tops with either Collar or Sleeves

3. Inappropriate dress during golf course hours:

### MEN

Tank Tops  
Cutoffs  
Gym or Running Shorts  
Bare Chests  
Bathing Suits  
Bare Feet  
Blue Jeans  
Exercise shorts

### WOMEN

Tank Tops  
Cutoffs  
Strapless or Halter Tops  
Running Shorts  
Bathing Suits  
Bare Feet  
Blue Jeans  
Exercise shorts

4. Violators will be denied all golfing privileges until properly attired.

## I. Motorized Golf Carts

### 1. Association-Owned Golf Carts

- a. Rental carts assigned by the Pro Shop shall be driven only on the course, except when going to or from alternate hole #9, the dam road, a shotgun start, returning from nine-hole play, or otherwise crossing roads or pathways to get from hole to hole.
- b. Rented carts shall be driven only by persons 18 years of age or older holding a valid driver's license.
- c. Carts shall be limited to two players and two sets of clubs. (Exception: junior golfers [see 2C below]) Violation of this rule will result in removal of the group from the golf course with no refund of fees for golf or cart. Additionally, the member sponsor will be assessed a fine as outlined in the LOP Schedule of Fines.



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- d. Non-members are required to use carts unless accompanied by an Association member or at the discretion of the Pro Shop staff.
  - e. Violation of rental cart rules, misuse or physical abuse of rental carts will be cause for immediate removal from course with no refund of fees for golf or cart and may subject renter to denial of future use privileges. Total cost of any and all damage to cart or course will be borne by person renting the cart or sponsoring member.
2. Member/Tenant-Owned Registered Golf Carts
- a. Operators of golf carts must be licensed drivers.
  - b. Owners of member/tenant-owned registered golf carts must fill out Private Golf Cart Use Privilege Form including names of registered owners, lot number, make of cart and name and policy number of insurance carrier. All carts must have a delivery system to carry sand/seed.
  - c. Member/tenant-owned registered golf carts are limited to no more than two riders. Two junior golfers can ride on one four-passenger golf cart with one adult. Violation of this rule will result in removal of the group from the golf course with no refund of fees for golf or cart. Additionally, the LOP member may be assessed a fine as outlined in the LOP Schedule of Fines.
  - d. Unregistered carts and those not displaying registration decals in designated locations on the cart will not be allowed on golf course. (Each cart has two decals, one on each side.) Any such cart observed on the golf course will be subject to immediate removal and possible fine.
  - e. Prorating of fees will be granted only when the golf cart in question has been newly purchased by the member or the member has never previously registered a golf cart within LOP.
  - f. If the golf cart purchased bears a current LOP decal, the decal can be transferred to the buyer for the remainder of that decal season by paying a \$10.00 transfer fee. LOP Administration must be notified within five working days of such sale. At the beginning of the next decal season, the full user fee is due.
  - g. Refunds on annual golf cart decals will be in accordance with the Lake of the Pines Policies and Procedures.
  - h. All golf carts on the golf course must have approved turf tires. The Golf Pro and/or the Golf Superintendent have the sole discretion to disallow the use of any golf cart which has been “lifted” or for any other reason they feel may be unsafe or inappropriate on the golf course. Carts must have a short enough turning radius to navigate hole #6 cart path without backing up. Carts should be well maintained so as to minimize noise and pollution.
3. Golf Cart Rules
- a. Obey sign at hole #1 tee indicating cart rules for the day.



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- b. All golfers are responsible for any damage done to the course or property by use of golf cart in their charge.
  - c. 45 Degree Rule (X-pattern) - The cart, when leaving the tee will remain on the path until reaching a point approximating a 45-degree angle from your ball. Follow this angle to your ball and then back to the path or proceed across the fairway to the rough using an X-pattern. Proceed up path or rough to cart-mate's ball and/or your next shot and repeat the 45-degree procedure.
  - d. Do not drive straight up the fairway, with or without handicap flag.
  - e. Do not take the cart beyond cart signs or marked area, on the fairway or within 50 yards of the back, sides, or front of the green.
  - f. Carts must not be driven through areas marked "ground under construction".
  - g. On some days power carts may be limited to use on the cart paths ONLY. It is the responsibility of the golfer, handicapped or not, to check with the Pro Shop staff on cart rules for the day.
  - h. A red flag at the tee means carts on cart path only on this hole. Golf carts are not permitted on par 3 fairways except for Holes 2 and 15 to the 50-yard marker, and Hole 13 to the creek.
  - i. LOP registered carts for road use only are not allowed on any portion of the golf course during golf playing hours, and during non-golfing hours are limited to cart paths only. It is vital that all four tires of these carts be kept on the concrete path at all times.
4. Handicap Golfer Flag Policy - To obtain a handicap flag, you must submit to the Pro Shop the following items:
- a. A letter from a licensed physician that the player's handicap precludes him/her from walking more than 20 yards at a time or a valid DMV handicapped license plate (required annually).
  - b. Temporary handicap flags will require a \$15.00 deposit with a \$10.00 refund upon return.
  - c. Flags must be renewed annually on May 1 with a current letter from a licensed physician.
5. Rules for Handicap Flag Holders - A blue flag obtained from the Pro Shop annually will indicate an authorized disabled player.
- a. Only the specific person who is handicapped will be permitted handicap privileges.
  - b. Carts with handicap flags are not allowed within 10 yards of the greens unless on the cart path.
  - c. Carts are never to be driven down the fairways, with or without handicapped flags.
  - d. Handicap flags must be visible to marshals, Public Safety officers and golfers at all times.
  - e. Handicapped golfers may not drive over roped areas.
  - f. Cost to replace a handicapped flag is \$10.
  - g. Handicapped golfer is responsible for any damage done to golf course.



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### J. Juniors

Juniors under 12 may use the golf course only if accompanied by an adult or after completing and passing a rules and etiquette course given by the Pro Shop staff. At the discretion of the Pro Shop staff, starting times for juniors under 12 shall be as follows:

1. Weekdays after 11:00 AM
2. Weekends after 1:00 PM
3. During Junior Golf Events

### K. Golfers and Non-golfers on Golf Course (Including Cart Paths)

1. “GOLFERS” – A Golfer is defined as a person who has paid for the privilege of playing and is ACTIVELY ENGAGED in playing a round of golf. In the interest of safety, the golf course (including cart paths) is OPEN ONLY to GOLFERS and guests accompanying paid golfers or authorized personnel during the hours the golf course is open for play. Golfers must proceed to the nearest point of exit of the course following a completed round of golf and not drive a golf cart in the opposite direction into a golfer’s field of play.
2. “NON-GOLFERS” – All persons not actively engaged in playing a round of golf are considered Non-golfers. Non-golfers include: walkers, joggers, persons driving carts while not actively playing golf, people playing games, or those engaged in any other non-golfing activity.
3. “Non-golfing hours”
  - a. Evening non-golfing hours commence at sunset every day.
  - b. Morning non-golfing hours conclude each day based upon the schedule below:
    - i. December – February – Allowed until 9:45 am
    - ii. March and November – Allowed until 9:00 am
    - iii. April and October – Allowed until 8:00 am
    - iv. May – September – Mon. through Thurs.: allowed until 8:00 am; Fri., Sat., and Sun. allowed until 7:00 am
  - c. Any time period designated by the pro shop as “Course Closed”
4. Non-golfing hour activities are allowed with the following restrictions:
  - a. Golf carts approved for either street use or golf course use must remain on the cart path at all times. No activities are allowed within 50 yards of any Tee Box or Green, or in any sand trap, but are otherwise permissible off the cart path outside these areas. All activity within 50 yards of tees or greens, is confined to cart path only. No activities are allowed on any portion of the course that may have the potential of bringing harm to the course. Gathering or selling golf balls on the course is prohibited. Only authorized vehicles are permitted on the golf course.
  - b. During non-golfing hours, dogs are allowed provided they are leashed.
  - c. Dog walkers shall pick up after their pets and properly dispose of any waste.
  - d. Any other use of the golf course by clubs/committees/etc. shall be by express permission of the Administration (movie night, Easter egg hunt, etc.)



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5. Non-golf activities that are NEVER permitted include:
  - a. Skateboarding
  - b. In-line skating
  - c. Driving an unregistered (no golf course or road use sticker) golf cart
  - d. Driving a road use only golf cart on the course during playing hours
  - e. Gathering and selling of golf balls
  - f. Bicycling
  - g. Scooter riding
6. Schedule of Fines for Non-Golfers on Golf Course – All fine amounts will be determined per the Association's Fine Schedule and violators may be fined per occurrence.

### L. Rules of Golf

The "RULES OF GOLF" as approved by THE UNITED STATES GOLF ASSOCIATION and THE ROYAL AND ANCIENT GOLF CLUB OF ST. ANDREWS SCOTLAND shall prevail except for LOCAL RULES described on the scorecard.

1. DISTANCE MEASURING DEVICES: For all play at this course, a player may obtain distance information by use of a distance-measuring device. If, during a stipulated round, a player uses a distance-measuring device to gauge or measure other conditions that might affect his play (e.g., elevation changes, wind speed, etc.), the player is in breach of Rule 14-3.
- 2.
3. Pace of Play - Slow players may be asked to pick up their ball and move to the next tee. Repeated occurrence of slow play will result in removal from the golf course.
4. Winter Rules will be in effect only when mandated by the Head Professional.
5. It shall be the responsibility of all golfers to maintain proper golf etiquette and conformance to the rules of the golf course.

### M. Violations of Golf Course Rules and Regulations by Golfers

(Golfer is defined as anyone on the course at any time of the day performing any form of practice or playing any number of holes.)

1. Any observed violations of Lake of the Pines golf course rules and regulations may result in a written warning or a citation (fine), and/or immediate removal of the violator(s) from the golf course, and/or the suspension of playing privileges as determined by the Head Professional. ***All fine amounts will be determined per the Association's Fine Schedule.*** Golfers may be fined and/or removed from the golf course for:
  - a. Failure to register with the Pro Shop.
  - b. Inappropriate Dress.



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- c. Hitting into the group in front of them.
  - d. Driving an unregistered golf cart on any portion of the golf course or cart path.
2. Golfers may be fined, removed from the course, and may have their playing privileges suspended for up to 60 days for.
  - a. Submitting false information for the purpose of securing golfing privileges.
  - b. Playing golf without prior payment of green fees.
  - c. Disorderly conduct, use of abusive or profane language, intoxication or other behavior detrimental to the normal and orderly operation of the golf course.
  - d. Failing to identify themselves to an injured party when an errant golf shot inflicts damage to a person or property adjacent to the course. (If an owner or resident of damaged property is not present, a note of identification must be posted at the property and with the Pro Shop Staff.)
3. Violations of any other golf course rules and regulations may, at the Head Professional's discretion, result in one or more of the following penalties.
  - a. Written warning
  - b. Citation and fine.
  - c. Immediate removal from the golf course.
  - d. Suspension of playing privileges for up to 60 days.

*Fines are doubled for repeat violations of the same offense within two years.*



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### N. Golf Pro Authorized Reciprocal and Guest Play

It is the intent of this section to give the Golf Pro or designee authorization to book tee times with the following restrictions:

1. The Golf Pro or designee will have the authorization to book “Reciprocal” or Association guest tee times during any season, day, or time of day, as long as it does not impact normal member play. “Reciprocal” is a tee time requested by the Pro Shop staff of another private club for one or more of their members.
2. The Golf Pro or designee is responsible for contacting Public Safety and authorizing entrance through the gate for all persons that have been issued “Reciprocal” or guest tee times.

### O. LOP Golf Clubs authorized non-member play.

1. Non-Members of the LOP Association that are members of a recognized LOP golf club shall have the same playing privileges as any member of that golf club but must pay the daily guest green fees.



Golf cart registration decals must be placed on the driver’s and passenger’s sides in the area indicated above. The decal must be visible when using a cart enclosure.

Failure to do so could result in the owner receiving an unregistered cart citation, which carries a fine as outlined in the LOP Schedule of Fines.

**Only current year decals may be displayed.**



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