

**LAKE OF THE PINES ASSOCIATION
POLICIES & PROCEDURES**



Shared Land Use

A. General

To provide members with a procedure to make their views known on any plans which may effect the environment of the commonly shared land.

B. Exclusions

Normal maintenance and repair and replacement items.

C. Requirement For Notice

A proposal having an effect on the shared land involved with sale, acquisition, exchange, or use change of land, lakes, parks, beaches, or buildings owned by the Lake of the Pines Association shall cause the requirement of reasonable notice to the general membership to inform and communicate the Board's intent to alter or change the shared land.

D. Motion of Intent

By a vote of the majority of the Board taken at a regularly scheduled meeting, the Board shall record in the official minutes its intent to study the need to sell, acquire, exchange, or alter the use of shared land. The motion shall include the intent, a clear definition of the proposal, and its purpose and reasons for the intended change. The Board shall set dates in accordance with this procedure.

E. First Reading

Following the motion of intent, the Board shall set a time, date, and place for a public meeting on the proposed land use intent.

F. Publication

The proposed intent shall be printed in its entirety in the Association's newspaper, together with notice of the time, date, and place of the Open Board meeting as set forth by the Board. In the 30-day period following the publication notice, the Board shall allow the general membership to comment in writing its opposing views and/or alternatives. Upon the closing of the 30-day period, the Board may request interviews and will compile members comments.

G. Board Meeting

Members attending the Board meeting shall receive printed copies of the Board's intent. Additionally, members shall be afforded the opportunity to present opposing views and/or recommendations for Board consideration. Individual members or a member representing a group may contact the General Manager to be placed on the agenda for the purpose of making a presentation.

H. Board Action

At subsequent meetings of the Board, the minutes will be recorded to indicate the Board's actions.

1. Member Procedures

Members wishing to express their opinions shall limit their views, or suggestions to the subject proposal. Members shall be given 30 days from the date of the publication notice to respond with their communications. Communications shall be addressed to the General Manager and formatted as follows:

Date:

Regarding: (Subject proposal)
Opposing View:

Suggestions/Alternatives:

Supporting Data:

Name: _____
Lot No. _____
Phone No. _____
Address: _____