

**LAKE OF THE PINES ASSOCIATION
POLICIES & PROCEDURES**



Sewer Spill Notification

A. Conditions

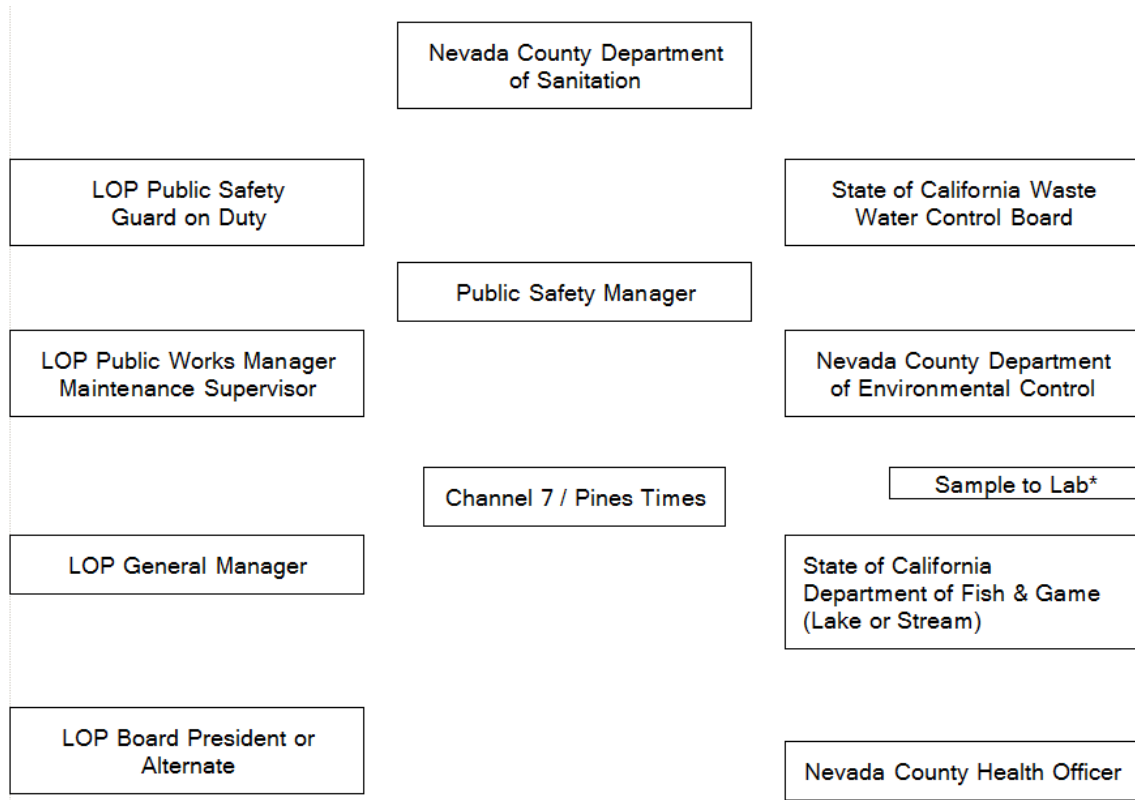
The Nevada County Department of Sanitation currently notifies: state; county; the media; and the LOP Association in the event of a sewer spill. The LOP notification currently is done telephonically with a written backup. In many cases LOP receives this information after the event has been announced by the media.

B. Policy

In order to enable LOP Board of Directors and staff to respond to the inquiries of its members concerning this subject in a timely manner, it is necessary that the Department of Sanitation (DOS) notification be made to LOP simultaneously with other required notices. This notification to LOP is outlined herein. The four step plan starts with a telephonic notice from DOS to the LOP Public Safety Gate Officer on duty at the time, who in turn notifies the Public Safety Manager, the Public Works Manager, or Clubhouse Maintenance Supervisor (who contacts Channel 7, the Pines Times, as to the details of the event). Public Safety notifies the General Manager and the Board President or their respective representatives.

Effective immediately, with concurrence by the DOS, Nevada County Board of Supervisors et al (if required), the following notification procedure will become operative:

Sewer Notification Procedure



Members

Media

* Water/soil samples are tested locally for E-Coli bacillus. Usually takes 4 or 5 days. The warning signs remain in place until samples are negative.

1. "All Clear" notification follows similar procedure - however, DOS sends written notice to the General Manager.

Approved: 10/5/92 R-93-61