

**LAKE OF THE PINES ASSOCIATION  
POLICIES & PROCEDURES**



**Policy/Rule Creation or Amendment**

WHEREAS, Lake of the Pines' Board of Directors has the authority to propose, enact and amend rules and regulations of general application pursuant to Article III of the Association's Conditions, Codes & Restrictions (CC&Rs), and

WHEREAS, Association Rules, known as Rules & Regulations and Policies & Procedures, may be adopted, or amended from time-to-time, by majority vote of the Board pursuant to Article III, Section 4(c) of the CC&Rs, and

WHEREAS, no Association Rule or amendment thereto shall be adopted by the Board until at least 30 days after the proposed rule or rule amendment has been published in the Association newsletter pursuant to Article III, Section 4(c) of the CC&Rs, and

WHEREAS, the notice describing the proposed rule or amendment shall also set forth the date, time and location of the Board meeting at which action on the proposal is scheduled to be taken pursuant to Article III, Section 4(c) of the CC&Rs, and

WHEREAS, any duly adopted rule or amendment to the Association Rules shall become effective immediately following the date of adoption thereof by the Board, or at such later date as the Board may deem appropriate, and

WHEREAS, the Board of Directors desire to establish an orderly procedure that assures communication of their intent to the community with an opportunity for member input,

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors does hereby adopt the following policy:

1. Any proposed policy/rule or policy/rule amendment must be introduced at a properly scheduled and noticed Board meeting.
2. Copies of the proposed policy/rule or policy/rule amendment, with changes appropriately noted, must be available to all members for inspection at the regular board meeting where the topic is scheduled for deliberation.
3. Upon board approval of a first reading, any new or amended verbiage must be published in the next issue of the LOP NEWS for a minimum of 30 days.
4. The publishing of the policy/rule in the LOP NEWS will contain the date, time and location that the second reading will be conducted.

5. Material changes, as determined by the Board of Directors, to any policy or rule prior to a second reading approval is prohibited without requiring a new thirty day publication in the LOP NEWS.
6. When the policy/rule receives approval at its second reading, the motion shall include an effective date.

Approved: June 17, 2003 R-03-147