



Lake of the Pines Association Pool Monitor – Seasonal Position

Lake of the Pines Homeowners Association (LOPA) is accepting applications for the position of Pool Monitor. We are looking for qualified applicants for our 2023 season for the months of April - October. Lake of the Pines is a 2,000-home gated private community located in the foothills of Northern California between the towns of Auburn and Grass Valley. This is a Seasonal position with a salary range of \$15.50 - \$17.72 an hour. Pre-employment background search (if applicable) required following conditional offer of employment.

Schedule:

We are open mornings, afternoons, evenings, and weekends. Hours of operation expanded during the summer months. Must be available to work holidays and weekends. Must be available for three shifts per week, at minimum. Summer shifts may begin as early as 7:30 a.m. and end as late as 9:30 p.m., with shifts that vary. Shifts are generally 4-7 hours each.

Essential duties and Responsibilities:

- Responsible for cleanliness of facility and patron safety including enforcing the swimming pool rules, opening and closing the facility, basic emergency response, provide First Aid and following all local and county rules and regulations.
- Observe daily sanitation requirements by checking pool water conditions for chlorine and PH (acidity) content as prescribed. Notify supervisor if chemicals are not within limits.
- Maintain daily log of pool water test conditions for the inspection of local health agency.
- Provide friendly, thoughtful customer service.
- In the event of equipment breakdown or malfunction, or unsafe water or general conditions, will close pool, apply proper procedures set forth and notify supervisor.
- Maintain the cleanliness and healthfulness of the restroom facility.
- Maintain storage room facility and pool office in a clean, safe, and orderly fashion.
- Install and remove lane lines and pool cover as necessary.
- Process sales, accept payments, reconcile cash drawer, request change, report overage or shortages, calculate sales and drop bank daily.

Required Skills/Qualifications:

- Ability to attend and pass Adult, Child and Infant CPR/AED and First Aid certification course as scheduled or within the first 90 days.
- Must be able to swim across the pool.
- Move/ lift a maximum of 50 lbs.
- Available at minimum from June – August but April – October preferred.
- Minimum age: 16 years old with valid work permit.
- Experience in Aquatics, babysitting, working with children, adults, and seniors desired.
- Familiar with Aquatic Programming.
- Ability to work well independently with integrity and as a team.
- Basic computer skills required.
- Cash handling experience desired.

Applications are available online at www.lop.org under About Us/Employment Information. Email resume and application to HR@lop.org, or fax application and resume to 530-268-8014, or mail to Lake of the Pines Association, Attn: Human Resources, 11665 Lakeshore N., Auburn, CA 95602.